

# BENEFIELD PARISH COUNCIL

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## **THIS IS A PUBLIC MEETING AND MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

- Once the meeting is opened, members of the public will be able to speak at the invitation of the Chairman.

Annual Parish Meeting, followed by the Annual Parish Council Meeting and the Ordinary Parish Council Meeting to be held in the Village Hall, Lower Benefield on Monday 21<sup>st</sup> May 2018 starting at 6.30 p.m.

### **Agenda for the Annual Parish Meeting**

- 296 Parish Council Chairman's report for 2017/18**
- 297 Any questions from the floor**

### **Agenda for the Annual Parish Council Meeting**

- 298 Election of Chairman for 2018/19 and Acceptance of Office**
- 299 Election of Vice Chairman**
- 300 Election of Village Hall Representative**
- 301 Election of Trustee to 401<sup>st</sup> Bombardment Group Memorial Trust USAAF**
- 302 Review and Adoption of the new Standing Orders**
- 303 Review of Financial Regulations**
- 304 Review of Complaint Procedure Policy**
- 305 Review of Code of Conduct Policy**
- 306 Review of Risk Assessment**
- 306 Review of Fixed Asset Register**
- 307 Review and Adoption of the Data Protection Policy**
- 308 Review and Adoption of the Data Breach Policy**
- 309 Review and Adoption of the Access Request Procedure**
- 310 Review and Adoption of the Records Retention Policy**

### **Agenda for the Ordinary Parish Council Meeting**

- 311 Apologies**
- 312. Member's declaration of interest in items on the Agenda.**
- 313 Co-option of new Parish Councillor, acceptance of office, Electoral Services Notification Form, Candidate's Co-option Checklist and Declaration of Members Interest to be completed**
- 314 Take Questions from the Public**

A time for members of the public to ask the Parish Council Questions or to make the Parish Council aware of issues. Members of the Public are then welcome to remain and to listen to the business of the Parish Council. If no public matters are raised, the meeting will proceed with the Agenda
- 315 District Councillors Report**
- 316 Crime Report**

**317. Approval of the Minutes of the Meetings held on Monday 16<sup>th</sup> April 2018**

**318 Matters arising from the Parish Council meeting held on Monday 16<sup>th</sup> April 2018**

- i. Update of on wooden gates – Cllr Tarbuck
- ii. Missing name from the War Memorial – the Clerk
- iii. Parking Issues – the Clerk
- iv. New Website- the Clerk
- v. Hiring of the VAS from Deene and Deenethorpe Parish Council – Cllr Parkhouse

**319 Village Hall Report**

**320 Financial matters:**

- i. Approve Year End Accounts
- ii. Bank Statement and Payments received
- iii. Insurance of Fixed Assets
- iv. Accounts for Payment

**321 Planning:** The council may consider planning applications not included on the agenda but advised by East Northamptonshire Council and available on its website between the publication of an agenda and the meeting to which it pertains. (Such planning applications that arrive after the preparation of this agenda and which are considered at the meeting, may be subject to review at a later stage)

- i. 18/00841/LBC 33 Lower Benefield.
- ii. 18/00840/FUL 33 Lower Benefield

Decisions made by East Northamptonshire Council on any Planning Applications since 16<sup>th</sup> April 2018

- i. 17/02078/PNA Former Camp Site, Weldon Road – Refused
- ii. 18/00489/FUL Stocks Hill, Lower Benefield - Passed

**322 To consider the following Incoming Correspondence:**

- i. Call Connect & County Connect Rural Bus Service
- ii. Council Community Funding from ENC

**323 Future agenda items/business for future meetings. The nature of future agenda items can be discussed at this point, but no decision can be made until the next meeting.**

- i. Repairs to Street Lights in Upper Benefield
- ii. Grass Cutting
- iii. Station Road, Oundle and the potential impact on Benefield

**324 Dates of next meetings:**

Monday 25<sup>th</sup> June 2018,  
Monday 3<sup>rd</sup> September 2018,  
Monday 15<sup>th</sup> October 2018 and  
Monday 26<sup>th</sup> November 2018

*S Cook*

Clerk to Benefield Parish Council

11<sup>th</sup> May 2018