

BENEFIELD PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Monday 22nd February 2021

Councillors Present	Jason Cutmore, Alf Pridmore, Graham Shatford, and Ian Tadman (Chair)
Also Present	Mrs S Cook (Clerk)

553 **Apologies** had been received from Cllrs Naylor, Parkhouse, Tarbuck and District Councillors Vowles and were accepted.

554 Cllr Cutmore **declared an interest** in item 559 Planning

555 District Councillor Report

556 **There were no members of the public present.**

557 The minutes of the Meeting held 11th January 2021 were approved

558 **Matters Arising from the meeting held on 11th January 2021**

- i. **Street Lighting** – Cllr Pridmore reported that the 4 lights in Gibson Drive have been ungraded. It was agreed to consider cancelling the Maintenance contract part of the E-on contact at the next meeting. The Clerk to pursue for a new certificate to reduce the cost of the energy invoices.
- ii. **Grass Cutting:** Cllr Tadman is pursuing 2 quotes which includes last years contactor, Cllr Tadman is prepared to walk around both villages with the people considering submitting quotes to point out all the areas that require cutting to enable the quotes to be accurate. It was agreed to hold an extra ordinary meeting to agree the contract prior to the grass cutting season starting.
- iii. **Litter Picking Quote** – It was felt that the quote received is very competitive, it also included their Public Liability Insurance. Before agreeing the contract, it was agreed that the quote should include picking from the Lay-by in Upper to Yoke Hill Farm and return. It was also felt that when agreeing the contact that the litter picking should be carried out once a quarter and dispense with the Community Litter Pick.
- iv. **Community Email Account** – The Clerk explained how the Community Email Account works, any resident who agrees to receive emails will not be able to see who else receives them and any resident can request that their email address is removed at any time. The wording would be as follows; Benefield Parish Council would like to set up a community email; if you would like to receive email communications from the Parish Council, please do send an email to benefieldparishcouncilclerk@gmail.com saying "I consent". By doing this you will be consenting to Benefield Parish Council holding your email address and using it to communicate with you. This will be done in accordance with the Councils data protection policy which can be found on the Council's website. The policy summarises your rights, including your right to withdraw your consent at any time. Please note that all emails to be circulated to the village by the Parish Council will be "closed emails. In other words, no recipient of an email will be able to see the name or email address of any other recipient of that email.

It was agreed to post this on the website and ask for it to be published in the next Newsletter.

559 **Financial Matters:**

- i. It was agreed that The Clerk should approach Mr Tom James to carry out the internal audit of the accounts at a cost of £80.
- ii. The Clerk confirmed that as of 1st February there was £8532.51 in the Bank, which includes £429.69 Pathfinder II monies. The Clerk has submitted another VAT Claim for £229.25.

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iii. It was resolved to pay the following in line with relevant legislation.

Details	Value	Cheque No.
E-on Street Lighting Upgrades	£1290.00	701
E-on Energy	£299.29	703
Sue Cook Salary, & Expenses	£128.96	704

560 Although the Clerk has not received any new **planning applications** Cllr Cutmore has submitted an application to extend the existing pig building to create a roofed manure storage area on an existing concreted farm yard area. Cllr Cutmore outlined the reasons why and the Councillors present saw no objection to the application. It was agreed that once the Clerk received the application, she would circulate it in the normal manner asking those not present this evening to comment.

Outstanding Planning Applications waiting for Decisions since 11th January

- i. 20/01490/FUL Change of use from agricultural land to garden at 24B Main Street Upper - Approved
- ii. 20/01543/LBC Replacement window (retrospective) and 2 No. doors (New) at 17 Main Street Upper - Approved
- iii. 20/00897/FUL & 20/00898/LBC – Partial demolition and rebuild of existing barn at 31 Main Street Upper – Approved
- iv 20/10285/FUL – Single storey extension at Springwood Cottage – Approved
- v NE/21/00049/FUL – New Timber Store at Berkley House, Lower
- vi 20/01644/VAR – Variation of condition – Boundary position and treatment between plots 1 & 2 at the Wheatsheaf.

561 The following items of **correspondence** had been circulated to the Councillors prior to this meeting. All were noted with no further action.

- i. ENC Chains of Office Bulletin
- ii. ENC Local Plan Part 2
- iii Minutes of the Joint Action Group Meeting

562 Future Agenda Items/Business.

- i. To consider the width of the footpath on Main Street Upper, along with the possibility of a more suitable of the footpath running behind the properties
- ii. Dog Bins

563 Date of the next meeting: Monday 12th April

This being all the business the meeting was closed at 7:45 p.m.