

BENEFIELD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday 24th May 2021

- 590 Cllr Pridmore proposed that Cllr Repton be elected as Chairman for 2021/22, Cllr Cutmore seconded the proposals. With no other nominations, all the Councillors were in agreement and Cllr Repton agreed
- 591 Cllr Repton completed the Declaration to Office
- 592 Cllr Shatford proposed that Cllr Cutmore be elected as Vice Chair for 2021/22, this was seconded by Cllr Tarbuck. With no other nominations Cllr Cutmore accepted the position.
- 593 All the Councillors to completed Declaration to Office and Agreement to Observe the Code of Conduct. The Clerk reminded the Councillors that the Declaration of Interests must be completed on line by Monday 7th June 2021.
- 594 Mrs D Pridmore agreed to be the Representative for the 401st Bombardment Group Memorial Trust USAAF
Cllr Repton agreed to become the Representative for the Joint Action Group
Representative for the Rural Coordination Group – Cllr Shatford agreed to attend the next meeting.
- 595 Cllr Repton proposed that the following polices be adopted
Standing Orders,
Financial Regulations,
Standing Orders,
Complaint Procedure Policy,
New Code of Conduct Policy,
Risk Assessment,
Data Protection Policy,
Data Breach Policy,
Access Request Procedure
Records Retention Policy
Freedom on Information – Supplementary Policy (New)
ICO – Model Publication Scheme (New)
Freedom of Information under the Model Publication Scheme (New)
Cllr Naylor seconded the proposal with everyone in agreement. Both Cllr Repton and the Clerk duly signed the documents.
- 596 With no amendments to the Fixed Asset Register Cllr Repton proposed that it be adopted, everyone was in agreement. Both Cllr Repton and the Clerk duly signed the document.

Cllr Repton thanked both Mr Tadman and Mr Parkhouse for their input to the Parish Council over the years.

With no further business the meeting closed at 6:45